

Village of Alvo

Regular Board of Trustees Meeting Minutes

Meeting Date and Time

Date of Meeting: August 5th, 2025
Time of Meeting: 7:45 P.M.

Meeting Location

Location of Meeting: Village Of Alvo Hall
135 Main St
Alvo, Nebraska 68304

Advance Publicized Notice: Village of Alvo Hall, Nebraska Digging, Grizzly Holdings, Loeffler Outdoor Recreation LLC, and on alvo.gov on July 22nd, 2025. Additional, written notice was provided on the July 22nd, 2025, regular meeting agenda.

Meeting Attendees

Present at Meeting: Chairperson: Chris Juilfs
Vice Chairperson: Gary Estes
Trustee: Hunter Long
Trustee: Larry Langer
Interim Clerk/Treasurer: Cathina Schueth
Citizen: Nathan Jordan
Citizen: Raider Rhotenacher
Citizen: Ethan Brase
Citizen: Dave Morgan

Absent from Meeting:

The regular meeting of the Board of Trustees of Village of Alvo was called to order and proclamation of quorum at 9:06 P.M. on August 5th, 2025, at Village of Alvo Hall by Chris Juilfs.

The Open Meetings Act is located on the south wall of the meeting room, meeting agendas are located on the table as you first walk in, and any public documents can be found on the clerk/treasurer's desk.

Communications of Citizen

No comments.

I. Agenda

Motion to amend the agenda to show removal of payments previously already approved for payment to Vonage. Larry Langer made a motion to approve agenda with amendment.

Agenda item #1. Consent to July 22, 2025, Agenda.

Larry Langer: Motioned
Gary Estes: Seconded
Vote: Yes-3, No-0, Abstain – 1 – Hunter Long, Motion Carries

Agenda item #2. Discuss, consider, and vote on approval of July 22, 2025, Regular Meeting of the Board of Trustees Minutes.

Chris Juilfs: Motioned
Larry Langer: Seconded
Vote: Yes-4, No-0, Motion Carries

II. Old Business - No old business.

III. New Business

Agenda item #3. Discuss, consider, and vote to accept a contract for lawn care services with Devon Sullivan at the Village of Alvo Hall.

Motion made by Gary Estes to draft up a contract to be reviewed and approved at the following meeting.

Gary Estes: Motioned
Larry Langer: Seconded
Vote: Yes-3, No-0, Abstain – Hunter Long, Motion Carries

Agenda item #4. Discuss, consider, and vote to accept Alvo Eagle Rec. Associations request to utilize the Village's fire bays for batting practice.

Larry Langer made motion to not accept the request

Larry Langer: Motioned

Chris Juilfs: Seconded

Vote: Yes-3, No – 1 – Hunter Long, Motion Carries

Agenda item #5. Discuss, consider, and vote on appropriate action to take regarding board member conduct and the board's ability to censure dereliction of duties.

Discussion had by all board members present.

Motion by Chris Juilfs to table

Chris Juilfs: Motioned

Gary Estes: Seconded

Vote: Yes-3, No-0, Abstain – 1 – Hunter Long, Motion Carries

Agenda item #6. Discuss, consider, and vote on reimbursing Interim Clerk/Treasurer for notary fees associated with Brandy Jordan VS. Village of Alvo, et al. Amount - \$6.00

Gary Estes: Motioned

Larry Langer: Seconded

Vote: Yes-4, No-0, Motion Carries

Agenda item #7. Discuss, consider, and vote on increasing monthly payments to Maguire Iron from \$2500.00 to \$3500.00. Total owed is \$18,026.34 with an anticipated pay off date of March 2026.

Motion to deny request to increase payment made by Larry Langer

Larry Langer: Motioned

Chris Juilfs: Seconded

Vote: Yes-4, No-0, Motion Carries

Agenda item #8. Discuss, consider, and vote on purchasing a video recording device, such as a GoPro, to record and maintain official video of Village of Alvo Board meetings.

****Nebraska State Statutes do not have a retention schedule for digital/video/audio recordings. However, Nebraska's Record Management Act does. DIGITAL/VIDEO/AUDIO RECORDINGS: 1 year after minutes approved, retention required. ****

Chris Juilfs made a motion for Hunter Long to look into options and bring in for the board to review.

Chris Juilfs: Motioned

Gary Estes: Seconded

Vote: Yes-4, No-0, Motion Carries

Agenda item #9. Discuss, consider, and vote on appropriate action to take regarding over grown property located at 525, 535, & 605 East 1st Street.

Gary motioned to send notice giving homeowner(s) time frame to handle violation, village send a bill if not handled.

Gary Estes: Motioned

Chris Juilfs: Seconded

Vote: Yes-4, No-0 Motion Carries

IV. Reports

Agenda item #10. Village of Alvo Clerks Report

- a. Has Mike Lancot returned Village property yet? Mike says he doesn't have keys
- b. Woman's restroom at Village Hall needs a new toilet handle.
- c. Open Village of Alvo Board of Trustees position listed in the Ashland Gazette.
- d. Vonage account is fully set up, Village will be ending services with Windstream.
- e. February 4, 2025, February 13, 2025 and April 2, 2025, Open Records Request from Brandy Jordan withdrawn due to failure to remit payment, respond within the allotted time per state statute or at all, and failed to identify exactly what public documents are sought and the month they were discussed so the village could refine its search and fulfill the request. Per Nebraska Revised Statute § 84-712(4)(b)- If the requester does not respond to the custodian within ten business days, the custodian shall not proceed to fulfill the request.
- f. 2025 1st Quarter Combine Tax Report and Wage Report still has not been resolved with the Department of Labor.
- g. October 2024 through June 2025 bank statements have been sent to Ryan Burgers so he and his associates can prepare the budget.

Agenda item #11. Village of Alvo Treasurer Report.

Discuss, consider, and vote to approve Village of Alvo payment of the claims, wages, and taxes.

Payment Method	Payee	Description	Amount
Check	Chris Juilfs	July 22nd Meeting - Payroll (Post-Taxes)	\$ 46.18
Check	Gary Estes	July 8th Meeting - Payroll (Post-Taxes), July 22nd Meeting - Payroll (Post-Taxes)	\$ 46.18
Check	Larry Langer	July 8th Meeting - Payroll (Post-Taxes), July 22nd Meeting - Payroll (Post-Taxes)	\$ 46.18
Check	Hunter Long	July 8th Meeting - Payroll (Post-Taxes), July 22nd Meeting - Payroll (Post-Taxes)	\$ 46.18
Check	Cathina Schueth	Payroll (Post-Taxes) Interim Clerk/Treasurer July 2025 Wages	\$ 998.59
Online Payment	Column – Ashland Gazette	06-24-25 Regular Meeting Official Proceedings	\$ 171.35
Online Payment	Column – Ashland Gazette	07-08-25 Regular Meeting Official Proceedings	\$ 114.90
Online Payment	Column – Ashland Gazette	Trustee-Open Seat	\$ 5.76
Online Payment	Column – Ashland Gazette	07-22-25 Regular Meeting Official Proceedings	\$ 137.48
Check	OPPD	Monthly Electric Fees – Invoice Date August 6, 2025	\$ 750.24
Check	Nebraska Public Health Lab	Water Sample – Invoice # 592735	\$ 15.00
Online Payment (Automatic)	Vonage	Phone Service Fees – August 08, 2025, Invoice	\$ 45.12
Online Payment (Automatic)	Vonage	Phone Service Fees – September 08, 2025, Invoice	\$ 45.12
Online Payment (Automatic)	American Exchange Bank	Overdraft fees – Date 06/17/2015	\$ 31.00
Online Payment (Automatic)	Department of the Treasury	Employer's Quarterly Tax Return – 941 - 04/01/2025 - 06/30/2025 (Q2)	\$ 551.07
Online Payment (Automatic)	Department of Revenue	NE Withholding Return - NE 941N - 04/01/2025 - 06/30/2025 (Q2)	\$ 37.08
Online Payment (Automatic)	Department of Labor	NE Combined Tax Report - NE UI 11T/UI 11W - 04/01/2025 - 06/30/2025 (Q2)	\$ 38.32
Online Payment (Automatic)	Department of Labor	NE Income Tax - 07/01/2025 — 07/31/2025 (Q3)	\$ 95.78
Check	Windstream	July 24, 2025, invoice	\$ 117.23

Check	Maguire Iron	Water Tower Repair – September 2025	\$ 2500.00
Check	Pirsch Legal Service	September 2025 Attorney Fees	\$ 1000.00
Check	PeopleService	September 2025 Service Fees	\$ 990.00
Online Payment	Carrot-Top Industries, Inc.	3x5’ Polyester Nebraska Flag – upcharge, remaining portion, \$83.49 approved July 22, 2025	\$ 20.40
		Total	\$ 7,849.16 7,758.92

Larry Langer: Motioned
Chris Juilfs: Seconded
Vote: Yes-4, No-0, Motion Carries

Agenda item #10. Adjourn meeting.
Meeting adjourned at 9:47 P.M.
Gary Estes: Motioned
Hunter Long: Seconded
Vote: Yes-4, No-0, Motion Carries

Minutes completed by: Interim Clerk/Treasurer Cathina Schueth.
We, the Village of Alvo Board of Trustees, do hereby certify the above minutes were composed by Cathina Schueth and true and correct to the best of our knowledge and are part of the official records of this office.
These minutes are condensed for printing purposes.