

Village of Alvo

Regular Board of Trustees Meeting Minutes

Meeting Date and Time	
Date of Meeting:	May 20 th , 2025
Time of Meeting:	7:30 P.M.
Meeting Location	
Location of Meeting:	Village Of Alvo Hall 135 Main St Alvo, Nebraska 68304
Advance Publicized Notice:	Village of Alvo Hall, Nebraska Digging, Grizzly Holdings, Loeffler Outdoor Recreation LLC, and alvo.gov, written notice was provided during the May 6 th , 2025, regular meeting agenda.
Meeting Attendees	
Present at Meeting:	Chairperson: Chris Juilfs Vice Chairperson: Gary Estes Trustee: Hunter Long Trustee: Larry Langer Trustee: Mike Lancotot Interim Clerk/Treasurer: Cathina Schueth Citizen: Nathan Jordan Citizen: Detrick Brase Citizen: Ethan Brase
Absent from Meeting:	Trustee: Mike Lancotot

The regular meeting of the Board of Trustees of Village of Alvo was called to order and proclamation of quorum at 7:30 P.M. on May 20th, 2025, at Village of Alvo Hall by Chris Juilfs.

The Open Meetings Act is located on the south wall of the meeting room, meeting agendas are located on the table as you first walk in, and any public documents can be found on the clerk/treasurer's desk.

Communications of Citizen

No comment from the public.

I. Agenda

The agenda for the meeting was distributed and approved by a majority of those present.

Agenda item #1. Consent to May 20th, 2025, Agenda.

Larry Langer: Motioned

Gary Estes: Seconded

Vote: Yes-4, No-0, Absent 1 – Mike Lancotot, Motion Carries

Agenda item #2. Discuss, consider, and vote on approval of May 6th, 2025, Regular Meeting of the Board of Trustees Minutes.

Chris Juilfs: Motioned

Larry Langer: Seconded

Vote: Yes-4, No-0, Absent 1 – Mike Lancotot, Motion Carries

II. Old Business

Motion made by Chris Juilfs to table **Agenda items #3 through #6**

Chris Juilfs: Motioned

Larry Langer: Seconded

Vote: Yes-3, No-0, Abstain 1 – Hunter Long, Absent 1 – Mike Lancotot, Motion Carries

Agenda item #3. Discuss, consider, and vote on approval of February 18th, 2025, Regular Meeting of the Board of Trustees Minutes.

-tabled

Agenda item #4. Discuss, consider, and vote on approval of March 11th, 2025, Regular Meeting of the Board of Trustees Minutes.

-tabled

Agenda item #5. Discuss, consider, and vote on approval of March 25th, 2025, Regular Meeting of the Board of Trustees Minutes.

-tabled

Agenda item #6. Discuss, consider, and vote on approval of April 8th, 2025, Regular Meeting of the Board of Trustees Minutes.

-tabled

Agenda item #7. Discuss, consider, and vote on Village of Alvo Ordinance that are being violated and necessary action needed to be taken.

Motion made by Larry Langer to table **Agenda item #7**

Larry Langer: Motioned

Gary Estes: Seconded

Vote: Yes-4, No-0, Absent 1 – Mike Lanctot, Motion Carries

Agenda item #8. Discuss, consider, and vote on Village of Alvo entering month-to-month lease agreement with Four Corners for 1 bay.

Motion made by Larry Langer to table **Agenda item #8** until insurance can be provided, Chris wants restricted access to building.

Larry Langer: Motioned

Gary Estes: Seconded

Vote: Yes-4, No-0, Absent 1 – Mike Lanctot, Motion Carries

III. New Business

Agenda item #9. Discuss, consider, and review JEO's proposed One-and Six-Year Plan.

This is not to vote to accept the One-and Six-Year Plan but to review so JEO can make changes as the Board sees appropriate. Any changes will need to be communicated to JEO by July 31st, 2025.

Larry Langer: Motioned

Gary Estes: Seconded

Vote: Yes-3, No-0, Abstain 1 – Hunter Long, Absent 1 – Mike Lanctot, Motion Carries

Agenda item #10. Discuss, consider, and vote on ordering new 3'x5' Polyester outdoor flag from carrot-top industries inc.

Catalog price \$83.49, not including taxes or shipping.

Larry Langer: Motioned

Gary Estes: Seconded

Vote: Yes-4, No-0, Absent 1 – Mike Lanctot, Motion Carries

Agenda item #11. Discuss, consider, and vote on approval of Ordinance No. 2025-001 waving the right to 3 hearings.

- **Entire ordinance read by Chris Juilfs, reading and motion included waving right to 3 readings/hearings, Ordinance No. 2025-001 passed and approved May 20th, 2025, printed in pamphlet form**

Larry Langer: Motioned

Chris Juilfs: Seconded

Vote: Yes-3, No-1 Hunter Long, Absent 1 – Mike Lancot, Motion Carries

Agenda item #12. Discuss, consider, and vote on approval of Ordinance No. 2025-002 waving the right to 3 hearings.

- **Entire ordinance read by Chris Juilfs, reading and motion included waving right to 3 readings/hearings, Ordinance No. 2025-002 passed and approved May 20th, 2025, printed in pamphlet form**

Larry Langer: Motioned

Chris Juilfs: Seconded

Vote: Yes-3, No-1 Hunter Long, Absent 1 – Mike Lancot, Motion Carries

Agenda item #13. Discuss, consider, and vote on approval of Ordinance No. 2025-003 waving the right to 3 hearings.

- **Entire ordinance read by Chris Juilfs, reading and motion included waving right to 3 readings/hearings as well as correcting grammatical error to change the words “a minimum change of \$34.00 per month” to “a minimum charge of \$34.00 per month”, Ordinance No. 2025-03 passed and approved May 20th, 2025, printed in pamphlet form**

Larry Langer: Motioned

Chris Juilfs: Seconded

Vote: Yes-3, No-1 Hunter Long, Absent 1 – Mike Lancot, Motion Carries

Agenda item #14. Discuss, consider, and vote on approval of Ordinance No. 2025-004 waving the right to 3 hearings.

- **Entire ordinance read by Chris Juilfs, reading and motion included waving right to 3 readings/hearings, Ordinance No. 2025-004 passed and approved May 20th, 2025, printed in pamphlet form**

Chris Juilfs: Motioned

Gary Estes: Seconded

Vote: Yes-4, No-0, Absent 1 – Mike Lancot, Motion Carries

Agenda item #15. Discuss, consider, and vote on approval of Ordinance No. 2025-005 waving the right to 3 hearings.

- **Entire ordinance read by Chris Juilfs, reading and motion included waving right to 3 readings/hearings, Ordinance No. 2025-005 passed and approved May 20th, 2025, printed in pamphlet form**

Chris Juilfs: Motioned

Larry Langer: Seconded

Vote: Yes-4, No-0, Absent 1 – Mike Lancot, Motion Carries

Agenda item #16. Discuss, consider, and vote on approval of Ordinance No. 2025-006 waving the right to 3 hearings.

- **Entire ordinance read by Chris Juilfs, reading and motion included waving right to 3 readings/hearings, Ordinance No. 2025-006 passed and approved May 20th, 2025, printed in pamphlet form**

Gary Estes: Motioned

Larry Langer: Seconded

Vote: Yes-3, No-0, Abstain 1 – Hunter Long, Absent 1 – Mike Lancot, Motion Carries

Agenda item #17. Discuss, consider, and vote on approval of Ordinance No. 2025-007 waving the right to 3 hearings.

- **Entire ordinance read by Chris Juilfs, reading and motion included waving right to 3 readings/hearings, Ordinance No. 2025-007 passed and approved May 20th, 2025, printed in pamphlet form**

Gary Larry: Motioned

Larry Langer: Seconded

Vote: Yes-3, No-0, Abstain 1 – Hunter Long, Absent 1 – Mike Lancotot, Motion Carries

Agenda item #18. Discuss, consider, and vote on approval of Resolution No. 2025-001 waving the right to 3 hearings.

- **Entire ordinance read by Chris Juilfs, reading and motion included waving right to 3 readings/hearings, Resolution No. 2025-001 passed and approved May 20th, 2025, printed in pamphlet form**
- State statute does not require a fee schedule be in a resolution for a fee schedule or any fees imposed by the village to be in effect.
- State statute does not require 3 readings for resolutions, but the village will waive to be procedurally uniform.

Chris Juilfs: Motioned

Larry Langer: Seconded

Vote: Yes-3, No-1 Hunter Long, Absent 1 – Mike Lancotot, Motion Carries

Agenda item #19. Discuss, consider, and vote on approval of Resolution No. 2025-002 waving the right to 3 hearings.

- **Entire ordinance read by Chris Juilfs, reading and motion included waving right to 3 readings/hearings, Resolution No. 2025-002 passed and approved May 20th, 2025, printed in pamphlet form**
- State statute does not require 3 readings for resolutions, but the village will waive to be procedurally uniform.

Larry Langer: Motioned

Chris Juilfs: Seconded

Vote: Yes-4, No-0, Absent 1 – Mike Lancotot, Motion Carries

Agenda item #20. Discuss, consider, and vote on approval of renewing alvo.gov calendar with WIX. Exact price unknown to interim Clerk/Treasurer Cathina Schueth, speculated to be less than \$50.00 as this is what WIX was showing.

Chris Juilfs: Motioned

Gary Estes: Seconded

Vote: Yes-4, No-0, Absent 1 – Mike Lancotot, Motion Carries

IV. Reports

Agenda item #21. Water Report

- On 5-13-2025 the water leak east of HWY 63 and 2nd Ave. Was trenched and repaired, again.
- ECL completed by Cathina Schueth 5/15/2025 and provided to the Nebraska Department of Health and Human Services Public Health Environmental Laboratory.

Agenda item #22. Fire Report

- May have more volunteers
- New valve for firetruck

Agenda item #23. Village of Alvo Clerk Report

- Water Bills for the month of March and April have been sent out. May is postdated and going out this week.
- QuickBooks has been updated, and training is ongoing.
- No loose dogs reported to the Village of Alvo.
- No miscellaneous documents filed with the Village of Alvo.
- Village of Alvo is still waiting to receive a copy of police report for Zach Skeahan's theft of services reported by Chris Juilfs. Emailed Cass County Sheriff's office 5/20/2025.
- NDOT has provided notice that roundabout at US-34/N-50 junction in Cass County is tentatively scheduled for 2027.
- 2025 1st Quarter Combined Tax Report and Wage Report provided to Department of Labor, NDOL. NDOL will need Mike Lancot and Hunter Long's personal information in order to complete forms for the village.

Quarter Combined Tax Report-

Purpose: Reports the total gross wages paid during the quarter and calculates the unemployment insurance tax due.

Details: Employers must submit this form each calendar quarter, regardless of whether any wages were paid during that period. The form includes information such as the employer's tax account number, federal identification number, total gross wages, and the calculated tax amount due.

Wage report-

Purpose: Provides detailed wage information for each employee.

Details: This form requires the reporting of each employee's Social Security number, name, and gross wages paid during the quarter. Employers should include wages paid under 401 (k) plans but exclude those under Section 125 Cafeteria plans. Additionally, while optional, employers may report the total number of hours paid (including regular, Vacation, and sick time) and the primary job title for each worker.

- Village has completed 2024 Annual 941N withholding form and Sales and Use Tax form to the Nebraska Department of Revenue.

Met over the phone to start the process to obtain information needed to move forward with NDOR on 5/13/2025. Will require letter with board members name, positions, and titles as well as clerk/treasurers. NDOR will assist with filling, there will be penalties for filing after the 2025 1st Quarter deadline.

Sales and Use Tax-

Purpose:

This form is used to report and remit sales and use taxes collected on taxable transactions, such as retail sales, leases, or rentals of tangible personal property and certain services.

941N – Income Tax Withholding Return

Purpose:

Form 941N is used to report Nebraska state income taxes withheld from employees' wages. Employers must file this form to reconcile the amount of tax withheld and remitted to the state.

Agenda item #24. Village of Alvo Treasurer Report.

Discuss, consider, and vote to approve Village of Alvo payment of the claims, wages, and taxes.

Payment Method	Payee	Description	Amount
Check	Mike Lancot	March 11th Meeting - Payroll (Post-Taxes), March 25th Meeting - Payroll (Post-Taxes)	\$ 46.16
Check	Chris Juilfs	March 11th Meeting - Payroll (Post-Taxes), March 25th Meeting - Payroll (Post-Taxes)	\$ 92.36

Check	Gary Estes	March 11th Meeting - Payroll (Post-Taxes), March 25th Meeting - Payroll (Post-Taxes)	\$ 46.17
Check	Larry Langer	March 11th Meeting - Payroll (Post-Taxes), March 25th Meeting - Payroll (Post-Taxes)	\$ 46.17
Check	Hunter Long	March 11th Meeting - Payroll (Post-Taxes), March 25th Meeting - Payroll (Post-Taxes)	\$ 46.17
Check	Chris Juilfs	April 4th Meeting - Payroll (Post-Taxes), April 8th Meeting - Payroll (Post-Taxes), April 22nd Meeting - Payroll (Post-Taxes)	\$ 138.52
Check	Gary Estes	April 4th Meeting - Payroll (Post-Taxes), April 8th Meeting - Payroll (Post-Taxes), April 22nd Meeting - Payroll (Post-Taxes)	\$ 69.26
Check	Larry Langer	April 4th Meeting - Payroll (Post-Taxes), April 8th Meeting - Payroll (Post-Taxes), April 22nd Meeting - Payroll (Post-Taxes)	\$ 69.26
Check	Hunter Long	April 4th Meeting - Payroll (Post-Taxes), April 8th Meeting - Payroll (Post-Taxes), April 22nd Meeting - Payroll (Post-Taxes)	\$ 69.26
Check	Cathina Schueth	Payroll (Post-Taxes) Interim Clerk/Treasurer April 2025 Wages	\$ 999.94
Check	Maguire Iron	Water Tower Repair – June 2025	\$ 2500.00
Check	Pirsch Legal Service	June 2025 Attorney Fees	\$ 1000.00
Check	Pirsch Legal Service	April 2025 Attorney Fees	\$ 1000.00
Online Payment (Automatic)	Vonage	Phone Service Fees – May 08, 2025, Invoice #11782360	\$ 45.12
Online Payment (Automatic)	Vonage	Phone Service Fees – June 08, 2025, Invoice #11782360	\$ 45.12
Online Payment	Column – Ashland Gazette	04-04-25 Official Proceedings*	\$ 37.12
Online Payment	Column – Ashland Gazette	04-22-25 Official Proceedings	\$ 97.34
Online Payment	Column – Ashland Gazette	06-10-25 Meeting Notice	\$ 13.91
Check	Jeremy Yelkin	2025 Alvo Days DirtWalkers – live band fees	\$ 500.00
Check	Nebraska Dept. of Revenue	941N – Income tax withholding return for reporting period – Annual 2024	\$ 1446.61
Check	Nebraska Dept. of Revenue	Sales and Use Tax for tax period Jan-March 2025 (Q1)	\$ 467.50
		Total	\$ 8775.99

Larry Langer: Motioned
 Hunter Long: Seconded
 Vote: Yes-4, No-0, Absent 1 – Mike Lanctot, Motion Carries

Agenda item #25. Adjourn meeting.

Adjourn meeting – motion made by Larry Langer at 8:33 P.M.

Larry Langer: Motioned
 Gary Estes: Seconded
 Vote: Yes-4, No-0, Absent 1 – Mike Lanctot, Motion Carries

Minutes completed by: Interim Clerk/Treasurer Cathina Schueth.

We, the Village of Alvo Board of Trustees, do hereby certify the above minutes were composed by Cathina Schueth and true and correct to the best of our knowledge and are part of the official records of this office. These minutes are condensed for printing purposes.