

Village of Alvo

Regular Board of Trustees Meeting Minutes

Meeting Date and Time

Date of Meeting: December 2, 2025
Time of Meeting: 7:30 P.M.

Meeting Location

Location of Meeting: Village Of Alvo Hall
135 Main St
Alvo, Nebraska 68304

Advance Publicized Notice: Village of Alvo Hall, Nebraska Digging, Grizzly Holdings, Loeffler Outdoor Recreation LLC, and on alvo.gov on November 19, 2025.

Meeting Attendees

Present at Meeting: Chairperson: Chris Juilfs
Vice Chairperson: Gary Estes
Trustee: Hunter Long
Trustee: Larry Langer
Trustee: Dave Morgan
Interim Clerk/Treasurer: Cathina Schueth
Citizen: Nathan Jordan
Citizen: Richard Davidson
Citizen: Robert Sorenson – Cass County Sheriff
Citizen: Chad Korte – Director of Cass County Emergency Management Agency

Absent from Meeting: None

The regular meeting of the Board of Trustees of Village of Alvo was called to order and proclamation of quorum at 7:35 P.M. on December 2, 2025, at Village of Alvo Hall by Chris Juilfs.

The Open Meetings Act is located on the south wall of the meeting room, meeting agendas are located on the table as you first walk in, and any public documents can be found on the clerk/treasurer's desk.

Communications of Citizen

Citizen: Robert Sorenson – Cass County Sheriff introduced himself and Chad Korte – Director of Cass County Emergency Management Agency providing background on his past and current work experiences going into detail on he oversees the Cass County 911 dispatch office. Sheriff Sorenson requested correspondence regarding the Village of Alvo's Volunteer Fire Department be sent to him. There is discussion between the board and Sheriff Sorenson and Director Chad Korte regarding the need to set up a time with the Volunteer Fire Department to discuss what is needed for the fire department to move forward with dispatch calls. Chris Juilfs will be the point of contact with Sheriff Sorenson and will communicate the time that is mutually beneficial to all parties.

No other comments.

I. Agenda

Agenda item #1. Consent to December 2, 2025, Agenda.
Hunter Long: Motioned, Gary Estes: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #2. Discuss, consider, and vote on approval of November 11, 2025, Meeting Minutes.
Gary Estes: Motioned, Dave Morgan: Seconded, Vote: Yes-5, Motion Carries

II. Old Business

Agenda item #3. Discuss, consider, and vote on Dennis Tempelmyer's request to have the culvert located at parcel id# 130027367 removed and replaced.

Chari Juilfs motioned to deny Dennis Templemyer's request and vote to not replace the culvert located at parcel id# 130027367.
Chris Juilfs: Motioned, Dave Morgan: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #4. Discuss, consider, and vote on Don and Beth Ravenscroft's concerns over business and conditional use permit at 141 Russell Street.

Don and Beth Ravenscroft were unable to attend the meeting and notified the Village by email at 7:09 P.M. Their email was provided to the Board of Trustees at the commencement of the meeting. Richard Davidson was present and was asked by the Board whether any discussion had occurred between him and the Ravenscroft's. Richard Davidson stated that he had attempted to speak with the Ravenscroft's, but they were unwilling to engage in conversation. Following discussion by the Board, the Board determined that there was no need to continue this agenda item forward.

Gary Estes motioned to dismiss this agenda item.

Gary Estes: Motioned, Chris Juilfs: Seconded, Vote: Yes-5, No – 0, Motion Carries

III. New Business

Agenda item #5. Discuss, consider, and vote on purchasing battery for village snowplow.

Gary Estes states he will purchase the battery and submit the receipt for reimbursement.

Dave Morgan: Motioned, Chris Juilfs: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #6. Discuss, consider, and vote on changing Board of Trustees meeting time from 7:30 PM to 7PM.

If approved ordinance(s) in association will be updated for voting at following meeting

Gary Estes: Motioned, Dave Morgan: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #7. Discuss, consider, and vote on *interim* Clerk/Treasurer attending the 2026 League of Nebraska Municipalities Utilities/Public Works Section Annual Conference January 7,8, and 9th. *Estimated cost of \$560*

Cathina Schueth provides details on the conferences calling attention to the documents provided to the board and the public regarding the dates and schedule.

Larry Langer: Motioned, Dave Morgan: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #8. Discuss, consider, and vote on continued participation in Miss Alvo and increase Miss Alvo 2026 Scholarship to \$250.00.

Gary Estes: Motioned, Chris Juilfs: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #9. Discuss, consider, and vote on signing Resolution No. 2025-009, A RESOLUTION OF THE VILLAGE OF ALVO, NEBRASKA, LEVYING A SPECIAL ASSESSMENT FOR NUISANCE ABATEMENT COSTS PURSUANT TO NEB. REV. STAT. 17-563, waiving the right to 3 readings. READ ENTIRE RESOLUTION; State statute does not require 3 readings for resolutions, but the village will waive to be procedurally uniform.

Chris Juilfs reads entire resolution waiving the right to three readings.

Dave Morgan: Motioned, Chris Juilfs: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #10. Discuss, consider, and vote on acceptance of GBR's engagement letter to complete the Village of Alvo's 2025 Audit Waiver. *Estimated cost of \$3,250*

Chris Juilfs: Motioned, Larry Langer: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #11. Discuss, consider, and vote on acceptance PeopleService Inc.'s Agreement of Services from February 1, 2026, to January 31, 2029.

Chris Juilfs: Motioned, Dave Morgan: Seconded, Vote: Yes-4, No-1-Larry Langer, Motion Carries

Agenda item #12. Discuss, consider, and vote on the Appointment of Village of Alvo officers for the year 2026.

a) Appoint Chairperson of the Board of Trustees

Larry Langer motioned for Chris Juilfs to be the 2026 Chairperson

Larry Langer: Motioned, Dave Morgan: Seconded, Vote: Yes-4, No-0, Abstain-1-Chris Juilfs, Motion Carries

b) Appoint Vice Chairperson of the Board of Trustees

Gary Estes motioned for Hunter Long to be the 2026 Vice Chairperson

Gary Estes: Motioned, Chris Juilfs: Seconded, Vote: Yes-4, No-0, Abstain-1-Hunter Long, Motion Carries

c) Appoint Clerk/Treasurer *interim until position filled*

Chris Juilfs motioned for Cathina Schueth to be the interim Clerk/Treasurer

Chris Juilfs: Motioned, Dave Morgan: Seconded, Vote: Yes-5, No-0, Motion Carries

d) Appoint Water Operator

Chris Juilfs motioned for PeopleServices to be the 2026 water operator

Chris Juilfs: Motioned, Gary Estes: Seconded, Vote: Yes-4, No-1-Larry Langer, Motion Carries

e) Appoint Village Attorney (Perry Pirsch)

Gary Estes motioned for Pery Pirsch to be the 2026 Village Attorney

Gary Estes: Motioned, Chris Juilfs: Seconded, Vote: Yes-5, No-0, Motion Carries

f) Appoint Village Engineer & Street Superintendent (Eli Green/JEO Consulting Group Inc.)

“We appoint Eli Green from JEO Consulting Group, Inc. as our Street Superintendent for 2026”

Chris Juilfs motioned for Eli Green for JEO Consulting Group, Inc. to be the Village Engineer & Street Superintendent for 2026

Chris Juilfs: Motioned, Dave Morgan: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #13. Discuss, consider, and vote to accept bond and application fees of newly appointed *interim* Clerk/Treasurer and Chairperson.

fees unknown until application is submitted and approved

Gary Estes: Motioned, Dave Morgan: Seconded, Vote: Yes-4, No-0, Abstain-1-Chris Juilfs, Motion Carries

Agenda item #14. Discuss, consider, and vote on signing Resolution No. 2025-008 and certification authorizing the Year-End Certification of City Street Superintendent 2025, waiving the right to 3 readings. READ ENTIRE RESOLUTION; State statute does not require 3 readings for resolutions, but the village will waive to be procedurally uniform.

Chris Juilfs reads entire resolution waiving the right to three readings.

Dave Morgan: Motioned, Larry Langer: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #15. Discuss, consider, and vote on adding all Board of Trustee’s as well as Clerk/Treasurer to the Village of Alvo’s bank signature card. This gives all members the authority to view financial statements and transactions but does not give all members the authority to sign checks.

a) Chris Juilfs – Trustee

Gary Estes motioned to give Chris Juilfs the authority to view financial statements

Gary Estes: Motioned, Dave Morgan: Seconded, Vote: Yes-4, No-0, Abstain-1-Chris Juilfs, Motion Carries

b) Gary Estes – Trustee

Chris Juilfs motioned to give Gary Estes the authority to view financial statements

Chris Juilfs: Motioned, Hunter Long: Seconded, Vote: Yes-4, No-0, Abstain-1-Gary Estes, Motion Carries

c) Hunter Long – Trustee

Chris Juilfs motioned to give Hunter Long the authority to view financial statements

Chris Juilfs: Motioned, Gary Estes: Seconded, Vote: Yes-4, No-0, Abstain-1-Hunter Long, Motion Carries

d) Dave Morgan – Trustee

Chris Juilfs motioned to give Dave Morgan the authority to view financial statements

Chris Juilfs: Motioned, Larry Langer: Seconded, Vote: Yes-4, No-0, Abstain-1-Dave Morgan, Motion Carries

e) Larry Langer – Trustee

Chris Juilfs motioned to give Larry Langer the authority to view financial statements

Chris Juilfs: Motioned, Dave Morgan: Seconded, Vote: Yes-4, No-0, Abstain-1-Larry Langer, Motion Carries

f) Cathina Schueth – Interim Clerk/Treasurer

Dave Morgan motioned to give Cathina Schueth the authority to view financial statements

Dave Morgan: Motioned, Larry Langer: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #16. Discuss, consider, and vote to give authority to Village of Alvo Board of Trustee members as well as Clerk/Treasurer to sign Village of Alvo checks.

a) Chris Juilfs – Trustee

Gary Estes motioned to give Chris Juilfs the authority sign checks

Gary Estes: Motioned, Larry Langer: Seconded, Vote: Yes-4, No-0, Abstain-1-Chris Juilfs, Motion Carries

b) Gary Estes – Trustee

Chris Juilfs motioned to **NOT** give Gary Estes the authority sign checks

Chris Juilfs: Motioned, Dave Morgan: Seconded, Vote: Yes-4, No-0, Abstain-1-Gary Estes, Motion Carries

c) Hunter Long – Trustee

Chris Juilfs motioned to give Hunter Long the authority sign checks

Chris Juilfs: Motioned, Gary Estes: Seconded, Vote: Yes-4, No-0, Abstain-1-Hunter Long, Motion Carries

d) Dave Morgan – Trustee

Chris Juilfs motioned to **NOT** give Dave Morgan the authority sign checks

Chris Juilfs: Motioned, Gary Estes: Seconded, Vote: Yes-4, No-0, Abstain-1-Dave Morgan, Motion Carries

e) Larry Langer – Trustee

Chris Juilfs motioned to **NOT** give Larry Langer the authority sign checks

Chris Juilfs: Motioned, Dave Morgan: Seconded, Vote: Yes-4, No-0, Abstain-1-Larry Langer, Motion Carries

f) Cathina Schueth – Interim Clerk/Treasurer

Hunter Long motioned to give Cathina Schueth the authority sign checks

Hunter Long: Motioned, Larry Langer: Seconded, Vote: Yes-5, No-0, Motion Carries

IV. Reports

Agenda item #17. Water Report

- a) Coliform – absent
- b) E. Coli – absent

Agenda item #18. Fire Report – Chris Juilfs will schedule a meeting time with Cass County Sheriff Robert Sorenson. Fire Department is in need of additional radios.

Agenda item #19. Village of Alvo Clerk Report

- a) No loose dogs reported to the Village of Alvo
- b) One police report filed with the Village of Alvo
- c) Moving forward the Village of Alvo will include addresses associated with permits on their associated agendas
- d) February 13, 2025, Open Records Request from Brandy Jordan; withdrawn due to respond within the allotted time per state statute or at all. Per Nebraska Revised Statute § 84-712(4)(b)- If the requester does not respond to the custodian within ten business days, the custodian shall not proceed to fulfill the request.
- e) October 22, 2025, Open Records Request from Don and Beth Ravenscroft; payment remitted and request filled
- f) Village of Alvo is currently disputing fraudulent charges from its Roads Account with AE Bank, request for investigation submitted to the FBI (IC3 filed) and the Nebraska State Parol.

Agenda item #20. Village of Alvo Treasurer Report.

Discuss, consider, and vote to approve Village of Alvo payment of the claims, wages, and taxes.

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|----------------------------|--------------------------|--|-------------|
| Check | Cathina Schueth | Payroll (Post-Taxes) Interim Clerk/Treasurer November 2025 Wages | \$998.59 |
| Check | Chris Juilfs | November 11 Meeting - Payroll (Post-Taxes) | \$46.18 |
| Check | Gary Estes | November 11 Meeting - Payroll (Post-Taxes) | \$23.09 |
| Check | Hunter Long | November 11 Meeting - Payroll (Post-Taxes) | \$23.08 |
| Check | Larry Langer | November 11 Meeting - Payroll (Post-Taxes) | \$23.08 |
| Check | Dave Morgan | November 11 Meeting - Payroll (Post-Taxes) | \$23.08 |
| Online Payment | Column – Ashland Gazette | October 23, 2025, Official Proceedings | \$64.09 |
| Online Payment | Column – Ashland Gazette | November 11, 2025, Official Proceedings | \$171.35 |
| Online Payment (Automatic) | Vonage | Phone Service Fee – January 08, 2025 Invoice | \$45.12 |
| Check | PeopleService Inc. | Monthly Service Fee – December | \$990.00 |
| Check | PeopleService Inc. | Invoice : PS-INV108843, Key & Key rings | \$67.80 |
| Check | PeopleService Inc. | Invoice : PS-INV108843, 11.5 hrs – Oct 15-17 labor costs (5 samples collected) | \$805.00 |
| Check | PeopleService Inc. | Invoice : PS-INV108843, 6.5 hrs – Oct 9 labor costs (hydrant hit) | \$682.50 |
| Online Payment (Automatic) | Quickbooks Online | January 2026 Employee Payroll Fees | \$36.00 |
| Check | Maguire Iron | Water Tower Repair – December 2025 | \$2500.00 |
| Check | Pirsch Legal Service | December 2025 Attorney Fees | \$1000.00 |
| Check | OPPD | Monthly Electric Fees – Invoice Date December 8, 2025 | \$ 563.95 |
| Check | Department of Treasury | Q3 941 taxes | \$ 1,406.08 |
| Check | Department of Labor | UI-11T Q3 taxes | \$ 57.74 |
| Check | Department of Revenue | Q3 941N taxes | \$ 191.56 |
| Check | Hunter Long | Reimbursement for video recording device | \$ 132.00 |
| Total | | | \$9,850.29 |

Dave Morgan motioned to approve with the exclusion of Invoice : PS-INV108843, 11.5 hrs – Oct 15-17 labor costs (5 samples collected) in the amount of \$805.00 and Invoice : PS-INV108843, 6.5 hrs – Oct 9 labor costs (hydrant hit) in the amount of \$682.50, both to PeopleService Inc.

Dave Morgan: Motioned, Chris Juilfs: Seconded, Vote: Yes-5, No-0, Motion Carries

Agenda item #20. Adjourn meeting.

Meeting adjourned at 8:40 P.M.

Hunter Long: Motioned, Chris Juilfs: Seconded, Vote: Yes-5, No-0, Motion Carries

Minutes completed by: Interim Clerk/Treasurer Cathina Schueth.

We, the Village of Alvo Board of Trustees, do hereby certify the above minutes were composed by Cathina Schueth and true and correct to the best of our knowledge and are part of the official records of this office.

These minutes are condensed for printing purposes. A complete set of minutes can be found at the Village of Alvo office or at alvo.gov upon approval by the board.