

VILLAGE OF ALVO BOARD OF TRUSTEES REGULAR MEETING AGENDA

March 11th, 2025 at 7:30 P.M. 135 Main Street, Alvo, Nebraska

1. Call the meeting to order and proclamation of a quorum.
2. Announce location of the Open Meetings Act and any public documents to be discussed at the meeting.
3. Administer Oath of Office to Mike Lancot – Term Dates 2025-2026
4. Roll Call.
5. Communication of Citizens – Public Forum: Hear requests from individuals present. Each speaker will be allowed 3 minutes, no action will be taken on topics presented until the Board of Trustees review the topics and deem appropriate for action to be taken. Notice: This is a Board of Trustees meeting held in public, not a meeting of the public. There will be no disruption to the meeting in progress. This allotted time is not a Q and A platform between the speaker and the Board. You will be asked to leave if you interrupt or cause disruption. Thank you for your courtesy.
6. Consent to March 11th, 2025, Agenda.
7. Discuss, consider, and vote on approval of February 18th, 2025, Regular Meeting of the Board of Trustees Minutes.
8. Discuss, consider, and vote to approve Professional Service Agreement between the Village of Alvo and MAPA for administrative services.
9. Discuss, consider, and vote to accept Cathina Schueth as temporary Village of Alvo Clerk/Treasurer, she will fill the position until a permanent replacement is found.
10. Discuss, consider, and vote to designate \$1000.00 from the community events account for Alvo Days 2025.
11. Discuss, consider, and vote on Devon and Kristyn Sullivans previously submitted request to be lead organizers for the 2025 Alvo Days and Car Show.
(Devon and Kristyn already have most of the information needed due to their prior assistance during the 2024 Alvo Days. Devon and Kristyn will need assistance contacting prior contributors. Devon and Kristyn are both active with Alvo Eagle Rec. Association and will need to confirm the association's participation in collecting Alvo Memorial Park donations. If park donations are collected, all contributions will be itemized and recorded with the Village of Alvo and all funds will be given to Alvo Eagle Rec. Association to deposit into their designated account for the Alvo Memorial Park. Funds received for participating in the Car Show will be itemized and recorded with the Village of Alvo. These funds will be deposited into the Village of Alvo's designated account for reoccurring community events.)
12. Discuss, consider, and vote to approve applicant Mike Meyers for the Village of Alvo Volunteer Fire Department.
13. Discuss, consider, and vote to approve Village of Alvo claims.

February Corrections to Approve – See Windstream

Pmt Method	Payee	Description	Amount
Debit Card	Dollar General	AAA batteries for thermostat	\$5.33
Check	Southeast Area Clerk's Association	Annual Dues	\$10.00
Check	Windstream	Monthly Service	\$116.78 \$117.04
Check	Maguire Iron	Water Tower Repair	\$2,500.00
Online Pmt – Debit Card	Column Publications	Annual Wage Publication - \$9.52 2.18.25 Meeting Notice - \$13.91	\$23.43
Check	Great Plains Service Inc.	Propane	\$444.75
Check	Payroll (Post-Taxes) Board of Trustees	December 3 rd Meeting	\$92.35

Check	Payroll (Post-Taxes) Clerk/Treasurer	December 2024 & January 2025	\$1,999.99
Check	Pirsch Legal Service	January 2025	\$1,000.00
Check	PeopleService	Monthly service – February \$990; Surge protector install parts/labor \$999.73	\$1,989.73
Check	Nebraska Public Health Lab	Water test x 1	\$15.00
Check	OPPD	Monthly charges electricity	\$666.85
Check	Reimbursement – Kristina Stoki	Office Supplies – Ink, Labels, Paper	\$186.45
Check	Zach Skeahan	Demolition Deposit Refund less outstanding utility balance up to date of disconnect	\$158.40
Total			\$9,209.06 \$9,209.32

March AS of 2.22.25 – Will need to be updated before meeting

Pmt Method	Payee	Description	Amount
Debit Card	Vonage	Activation Fee	\$30.82
Debit Card	Column	3.4.25 Meeting Notice	\$13.29
Check	Maguire Iron	Water Tower Repair Debt	\$2,500.00
Check	Payroll (Post-Taxes) Board of Trustees	Feb. 18 th Meeting	\$115.44
Check	Payroll (Post-Taxes) Clerk/Treasurer	February Wages - # of hours worked per timesheet	\$999.98
Check	Pirsch Legal Service	March 2025 Services	\$1,000.00
Check	PeopleService	Monthly service – March	\$990.00
Check	Nebraska Public Health Lab	1 Test	\$15.00
Check	OPPD	Monthly charges electricity (Duplicate check printed in February for what was paid in January due to Quickbooks error, which was mailed in the amount of \$560.13 so check for March only needs to be for \$154.62)	\$714.75
Check	Cass County Treasurer	Special Election Fees	\$2,562.35
Check	JEO Engineering	Annual Road Program	\$600.00
Check	Great Plains Service, Inc.	Propane for Hall	\$426.96
Total			\$9,968.59

14. Village Of Alvo Clerk Report – not report to provide until position is filled.

15. Village Of Alvo Zoning Administrator Report

- a. Rick Koutecky to overview of Village of Alvo Ordinances that are being violated
- b. Discuss, consider, and vote on enforcing violations

(Previously MAPA provided information on their nuisance abatement procedures and costs. MAPA estimated 20 hours of work to complete a windshield survey, record violations, and write up and send notification letters to property owners. Estimated the initial cost to be \$2000.00, which does not include any follow-up surveys or correspondence, this would be additional fees. MAPA is willing to do a meeting with the Board of Trustees to discuss it in person.)

16. Water and Sewer Report

- a. Coliform absent
- b. E. coli absent

17. Fire Report

The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410.

18. Vote to enter executive session to discuss ongoing litigation between Brandy Jordan and the Village of Alvo.

The Village of Alvo enters executive session at _____.

****Reminder**** Board members shall keep confidential all written materials and verbal information, including but not limited to the topic(s) and/or substance provided to them during Executive/Closed Sessions, to ensure the Village's position on the subject or matter is not compromised. This also includes information provided to Board members outside of these sessions, when the information is considered to be exempt from disclosure under exemptions set forth in the Freedom of Information Act.

The Village of Alvo enters back into open session at _____.

- a. Vote to accept or deny Brandy Jordans settlement proposal.

Public Notice: The next meeting of the board will take place April 1st, 2025 at 7:30pm at 135 Main Street. Alvo, NE.

The Board of Trustees reserves the right to adjourn to Executive Session per State Statute 84-1410.